



## Certificate of Offer

# Department of Physics

The Denys Wilkinson Building  
Keble Road, Oxford OX1 3RH



**Professor Lance Miller**

**Director of Graduate Studies - Astrophysics**

Email: [Lance.Miller@physics.ox.ac.uk](mailto:Lance.Miller@physics.ox.ac.uk)

URL: <https://www2.physics.ox.ac.uk/contacts/people/miller>

[www2.physics.ox.ac.uk](http://www2.physics.ox.ac.uk)

Tel; +44 (0)1865 273303

5<sup>th</sup> March 2020

**Your applicant number: 1346132**

Dear Jaime,

### **Application for admission as a graduate student to the University of Oxford – Certificate of Offer**

I am delighted to inform you that your application for admission to the University of Oxford as a graduate student has been successful. We would like to offer you a place for the DPhil in Astrophysics course beginning Monday 5<sup>th</sup> October 2020. This offer is to work on “**Reconstructing structure growth across cosmic time**” with **Dr David Alonso & Professor Pedro Ferreira**. This place is fully funded by a STFC studentship. This will cover course fees along with a yearly stipend at standard UKRI rates (for the year 2020/21, £15,285), for 3.5 years. Our admissions round is extremely competitive, and we would like to congratulate you most warmly on your success.

You can find formal details of your offer in the information listed below. If you have any queries at all, feel free to contact either myself or our Graduate Administrator, Ashling Gordon on [Ashling.gordon@physics.ox.ac.uk](mailto:Ashling.gordon@physics.ox.ac.uk)

We hope you will accept, and look forward to welcoming you to Oxford Astrophysics.

Yours sincerely,

A handwritten signature in black ink that reads 'L. Miller'.

Professor Lance Miller



## Certificate of Offer

### DETAILS OF YOUR OFFER

<b>Applicant name:</b>	Jaime Ruiz-Zapatero
<b>Applicant number:</b>	1346132
<b>Course:</b>	DPhil Astrophysics (Full time)
<b>Department / Faculty:</b>	Department of Physics
<b>Course start date:</b>	05/10/2020
<b>College:</b>	Your application will now be considered for a college place. You are guaranteed a college and will hear from the college that accepts you in the coming weeks.
<b>Supervisor(s):</b>	Dr David Alonso & Professor Pedro Ferreira
<b>Academic conditions:</b>	<ol style="list-style-type: none"><li><b>Achieving a first or an upper second (2.1) classification in your current M.Sc (Theoretical Physics) degree and providing a hard-copy original or certified copy or secure electronic copy of your final transcript.</b></li></ol>

The deadline to meet these conditions is **31<sup>st</sup> July 2020**

#### Financial conditions:

This offer is subject to the completion of a Financial Declaration, details of which will be confirmed by your college. In the meantime, please read the information on the Financial Declaration below so that you know what you will be required to provide.

#### Non-academic conditions:

- You will be required to complete a criminal convictions declaration. You will receive an email with further instructions.
- Ensure that any information submitted with, or in relation to, your application (whether to the University or your college) is true, genuine, accurate and complete.

### FEES AND FUNDING

<b>Fees:</b>	Details of fees can be found in the Course Information Sheet. See the link under "Contractual Documentation" below.
<b>Fee status:</b>	Home
<b>Funding:</b>	The department/faculty has awarded you full funding for the above course for a period of 3.5 years. This studentship will cover your course fee and an annual stipend which is paid quarterly.

### CONTRACTUAL DOCUMENTATION

This Certificate constitutes your formal offer of a place at the University of Oxford and when you accept it you will enter into a contract with the University. The offer should be read together with the following documents which are all available at

[www.graduate.ox.ac.uk/youroffer](http://www.graduate.ox.ac.uk/youroffer):

- University Terms and Conditions
- Course Information Sheet
- Student Handbook

### YOUR DECISION

To accept or decline this offer, please **contact us by Tuesday 31<sup>st</sup> March 2020** using the details below\*. This offer may be withdrawn if we have not heard from you by this date.



## Certificate of Offer

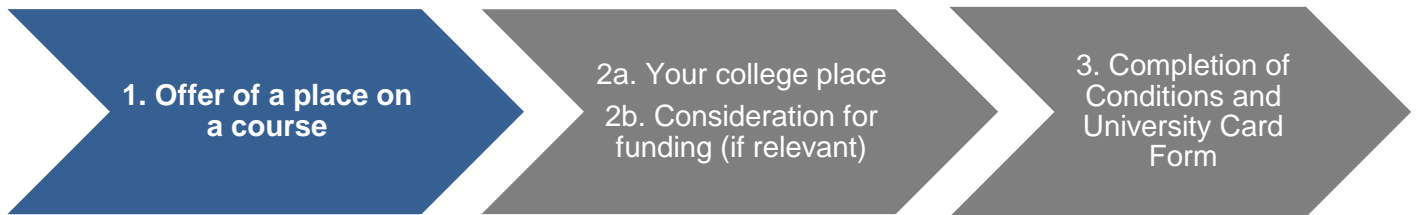
### YOUR KEY COURSE CONTACT

**Name:** Ashling Gordon  
**Email:** Ashling.gordon@physics.ox.ac.uk **Phone:** 01865 273303  
**Website:** [www.physics.ox.ac.uk](http://www.physics.ox.ac.uk)

*\* Right to Cancel: [Note: This is a notice that the University is obliged to include in offers by law. However, please note that we anticipate that this will affect only students who are required to pay a fee deposit as part of accepting their offer; if you are not required to pay a deposit, this is unlikely to affect you as the University accepts withdrawals at any point before the start date of your course]. You are entitled to cancel your acceptance of a place at the University for any reason within a period of fourteen days beginning on the day after the day on which we receive notification of your acceptance of this offer. You can do so by sending a notice in writing stating that you wish to cancel your acceptance of the offer a place. The notice should be sent by email to the contact above. By cancelling your acceptance of the offer, you will be withdrawing from both the University and the college, if you have already been offered a college place.*

## Further information on your Certificate of Offer

### WHERE YOU ARE IN THE PROCESS



### ABOUT YOUR OFFER

Now that you have received your offer of a place on a course, the next stages are an offer of a college place and consideration for scholarship funding, provided your application has been made an offer as part of the November or January deadlines.

#### Your college

You are guaranteed a college place and the college that accepts you will be in touch with you directly. You can expect this within 8-10 weeks. In a few cases, this may take longer; please be assured that this is not a cause for concern. Please note that:

- If you indicated a preference, this college will now consider your application, but your place may not necessarily be at that college.
- If you are successful in obtaining a college-linked scholarship, we may need to move your application to a different college so as to maximise the funding available overall.

Once a college makes you an offer, there are only two grounds on which a change of college during the application process is possible: (i) the University moves you to another college as part of the process for securing funding; (ii) another college is better able to support any disability, long-term health conditions, or specific learning difficulties which have been declared. A change of college on disability grounds will only be possible in **exceptional cases** and you will be required to provide supporting medical evidence about your disability and its impact. Normally this kind of change extends only to those with a severe disability that requires substantial adjustments to living accommodation, a significant sensory impairment or those who have personal daily care needs.

If you choose to turn down your college place (or exercise any cancellation right that the college gives you), please be aware that this will mean you are also turning down the University place on this Certificate of Offer. This is because the two offers are linked; you must be a member of a college in order to join the University.

You can find more information on Oxford colleges at [www.graduate.ox.ac.uk/introducingcolleges](http://www.graduate.ox.ac.uk/introducingcolleges).

If you have any queries, please contact the Graduate Admissions Office by completing an email query at [www.graduate.ox.ac.uk/ask](http://www.graduate.ox.ac.uk/ask) or by telephoning +44 (0)1865 270059.

#### Your supervisor (if relevant)

Please note that it is possible for a student's allocated supervisor(s) to change, either during the period of study or prior to enrolment. This may occur for a variety of reasons. In the event of a change, your department will be responsible for ensuring that a new supervisor (either temporary or permanent) is appointed as soon as possible and for keeping you fully informed. If your supervisor is listed as "to be confirmed", this will be confirmed as soon as possible.

## Further information on your Certificate of Offer

### Conditions

You must meet all of the conditions in your Certificate of Offer in order to take up your place at the University. The consequences of failing to meet a condition of your offer are set out in the Terms and Conditions.

#### 1) Academic conditions

If your offer has academic conditions, you will need to send the relevant official documentation to us to evidence that you have met your conditions by the date stated in your Certificate of Offer. It will not normally be possible for an offer-holder to take up a place if any conditions are outstanding after this date. If you anticipate any difficulties with this deadline, please contact us as soon as possible.

#### 2) Financial conditions

**Financial Declaration:** Your college will ask you to complete a Financial Declaration form. When making your Financial Declaration, you will need to:

- show that you have sufficient funding to cover the course fees for Year 1 of your course by providing financial evidence;
- give your assurance that you are able and willing to meet all your course fees beyond Year 1, if the duration of your course is longer than one year (no financial evidence of this is required); and
- give your assurance that you are able and willing to meet your living costs for the duration of your course (no financial evidence of this is required).

You can find more information on the Financial Declaration at [www.graduate.ox.ac.uk/financialdeclaration](http://www.graduate.ox.ac.uk/financialdeclaration).

#### 3) Non-academic conditions

As a condition of your offer you are asked to declare any unspent relevant criminal convictions. You will be able to do this in Graduate Applicant Self Service and will receive further instructions by email. The University policy at [www.graduate.ox.ac.uk/criminalconvictions](http://www.graduate.ox.ac.uk/criminalconvictions) explains how declared criminal convictions will be dealt with and what constitutes a relevant conviction. It is also a condition of your offer that any information submitted with or in relation to your application (whether to the University or your college) is true, genuine, accurate and complete (i.e. does not omit information you have been asked to provide).

### Fees and fee status

Your personal fee status (if not already confirmed in your Certificate of Offer), course fee liability, and likely living costs will be confirmed through the Financial Declaration form.

In the meantime, information on course fees and other living costs, including any continuation charges that will apply, can be found in the Course Information Sheet available at

[www.graduate.ox.ac.uk/courseinfosheet](http://www.graduate.ox.ac.uk/courseinfosheet).

You can find information on how fee status (Home/EU, Islands or Overseas) is determined at

[www.graduate.ox.ac.uk/feestatus](http://www.graduate.ox.ac.uk/feestatus).

### Funding

The majority of Oxford scholarship competitions take place between late February and June. After this date, it is much less likely that we will be able to offer funding. If you have applied to any specific schemes, you can find details of the dates by which funding decisions will be made at

[www.graduate.ox.ac.uk/scholarshipsatoz](http://www.graduate.ox.ac.uk/scholarshipsatoz).



## Further information on your Certificate of Offer

### Keeping your contact details up to date

If any of your contact details change, please let us know as soon as possible to ensure you don't miss any important information.

### Queries

If you have any questions about this offer or would like to get in touch, please use the contact details provided in your Certificate of Offer.

## THINGS TO CONSIDER

### Accommodation

Accommodation is not guaranteed for graduate applicants, although in 2018-19 72% of full-time graduate students in their first academic year received College or University graduate accommodation. When you have received your college offer, your college will explain how to apply for any college accommodation that they may have. The University's Graduate Accommodation Office may also have accommodation for which full-time graduates can apply. Further details are available at [www.graduate.ox.ac.uk/accommodation](http://www.graduate.ox.ac.uk/accommodation).

Part-time students do not need to meet the University's residence requirements (see [www.graduate.ox.ac.uk/residence](http://www.graduate.ox.ac.uk/residence)), and would normally only need to attend Oxford for short periods of time. Your college may be able to provide occasional accommodation for these periods, or there are further suggestions at [www.graduate.ox.ac.uk/accommodation](http://www.graduate.ox.ac.uk/accommodation).

### Disability, long term health conditions and specific learning difficulties

If you have (or think you might have) a disability, and did not declare it in your application, we strongly encourage you to let the Disability Advisory Service (DAS) know as early as possible, so that they can advise on the range of study support that is available. It can take time to arrange support so it is important to start this process without delay. You can find further information on DAS as well as the DAS registration form at [www.graduate.ox.ac.uk/das](http://www.graduate.ox.ac.uk/das).

### Visa application

It is your responsibility to investigate whether you need a visa to study in the UK and to make any application. Before doing so you should make sure you are eligible to apply and meet the requirements.

The majority of applicants requiring a visa to study in the UK apply for a Tier 4 Student Visa. You can find out more at [www.gov.uk/tier-4-general-visa/overview](http://www.gov.uk/tier-4-general-visa/overview). You will also find further advice on the University website and a detailed guide to applying for a Tier 4 visa at [www.ox.ac.uk/students/visa/before/tier4](http://www.ox.ac.uk/students/visa/before/tier4).

### Pre-sessional course in academic English

If you are an international student and English is not your first language, you should consider the Oxford University Language Centre's Pre-sessional Course to help you perform at a high level in your studies. You can find out more at [www.graduate.ox.ac.uk/englishcourse](http://www.graduate.ox.ac.uk/englishcourse).

### Arriving in Oxford

There is a wealth of information available to help you plan for your arrival in Oxford at [www.graduate.ox.ac.uk/newstudent](http://www.graduate.ox.ac.uk/newstudent).

### Deferral

It is not normally possible to defer your entry unless you are facing exceptional unforeseen circumstances. You can find out more about deferrals at [www.graduate.ox.ac.uk/defer](http://www.graduate.ox.ac.uk/defer).

Please note that if you wish to apply for a deferral and you consider that you meet the criteria, you will only be able to do so once you have met all the conditions of your offer.

### Complaints

The University's graduate admissions complaints and appeals policy is available at [www.graduate.ox.ac.uk/complaints](http://www.graduate.ox.ac.uk/complaints)

## Further information on your Certificate of Offer

### CHECKLIST OF ACTIONS YOU SHOULD TAKE

- Read this letter carefully**, including the contractual documentation related to your course:
  1. University Terms and Conditions
  2. Course Information Sheet
  3. Student Handbook
- Decide whether to **accept or decline** this offer and let us know by the deadline stated in your Certificate of Offer.
- Send documents to evidence that you **meet the conditions** of your offer. The date by which these documents are due is included in your Certificate of Offer.
- Complete the question on criminal convictions (you will receive separate instructions by email).
- If you have a disability and haven't already declared it, contact the Disability Advisory Service so that we can consider support.
- Check whether you need a visa** to study in the UK.
- Check your email regularly for important information and updates, including your college place.**